



## Director, Accounts Payable

Washington Metropolitan Transit Authority (WMATA)

Email resume and inquiries  
in confidence to: PRM Consulting Group  
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**ROLE:** Director Level | Full-time, Onsite | Washington D.C.

### **COMPENSATION:** DOE

Candidates must be high performing professionals with broad experience, proven knowledge and the management skills to effectively perform the role as outlined. As such, the compensation plan for this individual will be commensurate with the skills required of the position and will be negotiated to attract exceptional candidates.

### **RESPONSIBILITIES:**

The Director of Accounts Payable is a core member of the Comptroller's leadership team and supports all aspects of the accounts payable function of the authority. The Director reports directly to the Comptroller and works collaboratively with the Chief Financial Officer, General Manager/CEO, Board of Directors, Federal Transit Administration, and other audiences. In addition, the Director is an integral component of the financial managerial team. The ideal candidate is expected to have an expert knowledge of complex financial policy, and operational data to guide the preparation of content and the execution of integrated communications plans.

The successful candidate will be a hands-on problem solver who can work collaboratively with the C-Suite leadership as well as with cross functional teams. Ideally s/he will be an individual who is deeply experienced in budgeting strategies, techniques, and financial controls.

### **REQUIREMENTS:**

We seek individuals who will be committed to the mission of WMATA. While no one candidate will embody all of them, the successful candidate will bring many of the following professional qualifications and personal qualities:

- Proficient knowledge of automated financial systems and financial systems and reporting tools, to aid in analyses and to assist in the presentation of financial information to management
- Skilled at establishing and maintaining effective working relationships and dealing in a customer-oriented, business-like, and professional manner with whom interface is required
- Strong analytic skills and attention to detail; able to identify relationships, trends, and anomalies
- Demonstrated ability to communicate effectively, especially in stressful environments and to effectively interface with other technical and non-technical personnel, internal and external to the Authority
- Demonstrated ability to work effectively independently and as part of a team, and to adapt to change in dynamic environments and multitask effectively
- Ability to take the lead on identifying new processes and exploring new capabilities with existing technology to meet future business needs
- Ability to accomplish goals and objectives and to contribute to a positive work environment
- Ability to operate in an often ambiguous and high-pressure work environment, and deal with interpersonal conflict, stressful work conditions and rejection by coping in a mature, problem-solving, solutions-oriented manner

The Washington Metropolitan Area Transit Authority is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, status as a protected veteran, or any other status protected by applicable federal law.